

36TH ANNUAL

# Virginia Wine & Craft

## FESTIVAL

Downtown Front Royal, VA - May 18, 2024



**Saturday, May 18, 2024 11:00 am – 6:00 pm**

**\*\*\$25 Early Bird Discount if application and payment received by 01/12/2024\*\***

### Vendor Information (please print clearly)

Vendor/Company (as listed on printed materials) \_\_\_\_\_

Contact Name \_\_\_\_\_ E-mail \_\_\_\_\_

Company Address \_\_\_\_\_ CSZ \_\_\_\_\_

Website \_\_\_\_\_ Phone \_\_\_\_\_

Social Media Info \_\_\_\_\_

Menu \_\_\_\_\_

**If your space is larger than 12 x 12, YOU MUST PURCHASE ADDITIONAL SPACE.**

\_\_\_ 12' x 12 \$300 \_\_\_ 15' x 12' \$425 \_\_\_ Food Truck \$525 (Size: \_\_\_\_\_)

\_\_\_ **ELECTRICITY - \$25** 110V ONLY AVAILABLE (Limited Availability)

### Payment Information

\_\_\_ Check Enclosed (Please make check payable to Chamber of Commerce) Check # \_\_\_\_\_

\_\_\_ Please Charge: \_\_\_ Visa \_\_\_ MasterCard \_\_\_ American Express \_\_\_ Discover

Name on Credit Card \_\_\_\_\_

Credit Card # \_\_\_\_\_ ZIP: \_\_\_\_\_ Security Code: \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

### Authorized Signature

\_\_\_ I have read and agree to the Terms and Conditions of this Contract for exhibit space and affix my signature to commit to participating in 35th Annual VA Wine & Craft Festival according to the terms stated.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**INCLEMENT WEATHER:** The Virginia Wine & Craft Festival is a rain or shine event. No refunds will be issued due to weather.

**ASSIGNMENT OF EXHIBIT SPACE:** Space will be assigned with due consideration to an Exhibitor's preference *based upon date of receipt of application & payment*. Specific space locations and/or exhibitor requests cannot be guaranteed. All requests for specific space and/or special requests are subject to review and approval by the Wine & Craft committee.

**BOOTH DIMENSIONS AND DESIGN:** **Booth size will be 10'x10'. If your booth size is larger, you must purchase another space.** Space reservations are for space only. Tents, tables & chairs are not provided. Exhibitor is responsible for own signage. All exhibits must be freestanding. No bolts, screws, hooks or nails shall be driven into buildings, sidewalks or pavement.

**CRAFTERS/ARTIST REQUIREMENTS:** Please provide website or Facebook address where images and/or samples of your work can be viewed. You may also email images to [nfoster@frontroyalchamber.com](mailto:nfoster@frontroyalchamber.com). All work must be the original creation of the crafts person. Kit assembled work and/or imported crafts are considered commercial. Applicants will receive notification of acceptance or denial via email.

**ELECTRICITY:** Electricity is **VERY** limited and is on a first come, first serve basis. **Lamp posts on Main Street can no longer be used as a source of electricity.** Extension cords are not provided and must be supplied by Exhibitor.

**WATER:** Water is the responsibility of the vendor.

**WINE ADMISSION:** All vendors will receive 1 complimentary wine admission. Additional advance wine admissions can be purchased at the discounted price of \$15. Admission will be supplied at check-in on the day of the event.

**REASSIGNMENT OF SPACE:** Exhibitors may not permit other companies to use their space, or any part thereof, without express written permission of Wine & Craft committee.

**CARE OF EXHIBIT SPACE:** Sidewalks **MUST** be kept clear. All exhibitor products and materials must be stored and maintained within booth space allotted. Trash must be placed on curb at the close of show; large items, such as packaging and/or boxes must be broken down; empty wine bottles must be neatly stacked for ease of recycling.

**LIABILITY AND INSURANCE:** If insurance is desired, it must be placed by the Exhibitor. Exhibitors are advised to see that their regular company insurance includes extra territorial coverage, and that they have their own theft, public liability, and property damage insurance. Neither the sponsors, the employees thereof, nor their representatives, nor any employee of FR-WC Chamber will be responsible for injury, loss, or damage that may occur to the Exhibitor or the Exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the contract, and the Exhibitor on signing this contract expressly releases the Sponsors, FR-WC Chamber, it's employees and representatives from, and agrees to indemnify same against any and all claims for such loss damages or injury.

**CANCELLATION POLICY:** Wine & Craft 2024 will take place rain or shine. NO refunds will be issued due to weather. Should an Exhibitor find it necessary to cancel their space, written notice must be sent before March 15, 2024, in order to receive a refund. Refunds issued are at the sole discretion of the Wine & Craft committee. Cancellations received after March 15, 2024 will not receive a refund of their Exhibitor fee(s).

**AMENDMENTS:** FR-WC Chamber shall have full power to interpret or amend these rules. Wherever these rules do not appear to cover specific situations, FR-WC Chamber reserves the right to make such rulings as may appear to be in the best interests of the show and the Exhibitor agrees to abide by such rulings.

## **Return Application to:**

**By Mail to: FR-WC Chamber of Commerce, 201 E. 2<sup>nd</sup> Street,  
Front Royal, VA 22630**

**By Email to: [info@frontroyalchamber.com](mailto:info@frontroyalchamber.com)**